

FRITHVILLE with WESTVILLE PARISH COUNCIL

24 Granville Avenue, Wyberton, Boston, Lincolnshire, PE21 7BY

NOTICE OF MEETING

The Annual Parish Meeting will be held at Frithville Primary School on Tuesday 8th May 2018 at 7pm to be followed by the Annual Frithville with Westville Parish Council Meeting at 7.30pm.

Public and Press are welcome to attend

PUBLIC FORUM

From 7.30pm an additional fifteen minutes are allocated for members of the public to speak, ask questions or make short statements to the Council and your attendance is also requested during this period.

S L Knowles

Clerk to Frithville with Westville Parish Council

1st May 2018

Agenda of Annual Parish Meeting

1. **Agreement of representation to Chair the Annual Parish Meeting**
2. **Notes of the Annual Parish Council Meeting held on Tuesday 9th May 2017 to be approved as the minutes.**
3. **For any members of the parish to speak, ask questions or make any statements**

Agenda of Annual Parish Council Meeting

1. **Election of Chairman for the forthcoming financial year - including signing of declaration**
2. **Election of Vice-Chairman for the forthcoming year**
3. **Remarks by Chairman**
4. **Apologies for absence and reasons given**
5. **To receive any Declarations of Interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to Disclosable Pecuniary Interests.**
6. **Notes of the meeting held on Tuesday 13th March 2018 to be approved as the minutes and to be signed by the Chairman.**
7. **Report from any Outside Bodies**
To receive any information from ELDC and/or LCC Councillor
8. **Police Matters**
Report on any law breaking activities within the Parish and any additional Crime Prevention information
9. **Parish Matters**
 - a. Trees along West Fen Drainside
 - b. Car Park
10. **Highways**
*Any issues regarding Highway matters can be discussed by the Parish Councillors **only** but any items raised for decision will appear on the agenda of the next meeting.*
11. **Planning**
*No planning applications have been received prior to this notice but any other issues regarding planning matters can be discussed by the parish councillors **only** but any items raised for decision will appear on the agenda of the next meeting.*
 - a. Report on any Planning Application information/decisions
12. **General Data Protection Regulations**
 - a. To appoint LALC as the council's Data Protection Officer
 - b. To adopt the Data Map
 - c. To adopt the Data Protection Policy, Subject Access Request Procedure, Data Breach Policy and Records Retention Policy
 - d. To adopt the Policy Notices
 - e. To receive completed Security Compliance Checklists from all councillors
 - f. To resolve that the council registers with the ICO and pays the relevant Data Protection Fee
13. **Insurance**
Resolution to agree to renew
14. **Audit**
Resolution of accounts for the financial year 2017/18
 - a. Annual Governance Statement 2017/18
 - b. Accounting Statements 2017/18
15. **Correspondence**
Comments and discussion on any correspondence received
16. **Financial Matters**
 - a. Financial Report
 - b. To approve payments to be made
17. **Any other matters for discussion only**
*Any other matters that the Parish Councillors **only** would like to discuss that have not previously been reviewed but any items raised for decision will appear on the agenda of the next meeting.*
18. **Date of next meeting**
The date of the next meeting as previously scheduled is Tuesday 10th July 2018