

FRITHVILLE with WESTVILLE PARISH COUNCIL

c/o 24 Granville Avenue, Wyberton, Boston, Lincolnshire, PE21 7BY

NOTICE OF MEETING

The Annual Parish Meeting will be held at Frithville Village Hall on Tuesday 16th May 2023 at 7pm to immediately be followed by the Annual Frithville with Westville Parish Council meeting. The business to be dealt with is listed in the agendas below

Members of the public and press are welcome to attend

Item 4 is for the public forum for a maximum of **15 minutes** where members of the public may ask questions or make short statements to the Parish Council. Item 5 a small, allocated time will be set aside to receive reports from elected Members of Lincolnshire County Council, East Lindsey District Council and other outside bodies.

S L Knowles

Clerk to Frithville with Westville Parish Council

10th May 2023

Agenda of Annual Parish Meeting

1. **Notes of the Annual Parish Council Meeting held on Tuesday 10th May 2022 to be approved as the minutes.**
3. **For any members of the parish to speak, ask questions or make any statements**

Agenda of Annual Parish Council Meeting

1. **To elect a Chairman for the forthcoming financial year**
2. **To receive the Declaration of Acceptance of Office of Chairman to Frithville with Westville Parish Council 2023/2024**
3. **To elect a Vice-Chairman for the forthcoming year**
4. **Public Forum**
To resolve to suspend the meeting for a maximum of 15 minutes to allow members of the public to ask questions or make short statements to the Council
5. **Report from any Outside Bodies**
To receive any information from ELDC and/or LCC Councillor
6. **Remarks by Chairman**
7. **Apologies for absence and reasons given**
To receive and accept apologies where valid reasons for absence has been given to the Clerk prior to the meeting.
8. **To receive any Declarations of Interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to Disclosable Pecuniary Interests.**
9. **Notes of the Parish Council meeting held on Tuesday 14th March 2023**
To resolve as a correct record and to authorise the Chairman to sign the minutes
10. **Police Report**
Report on any law-breaking activities within the Parish and any additional Crime Prevention information
11. **Annual Governance and Accountability Return (AGAR) 2022/2023**

- a. To approve the Annual Governance Statement (Section 1 of the Annual Governance and Accountability Return (AGAR) for financial year 2022/2023 and authorise signing by Chairman and Responsible Financial Officer
 - b. To approve the Accounting Statement (Section 2 of the AGAR) for financial year 2022/2023 and authorise signing by the Chairman and Parish Clerk
 - c. To approve the Certificate of Exemption (of AGAR Form 2) for financial year 2022/2023 and authorise signing by Chairman and Responsible Financial Officer
- 12. To approve renewal of Parish Council Insurance**
- 13. Financial Matters**
- a. Financial Report
 - b. To approve payments to be made
- 14. Highways**
- Any issues regarding Highway matters can be discussed by the Parish Councillors **only** but any items raised for decision will appear on the agenda of the next meeting.*
- 15. Planning**
- The following planning application was reviewed by the Planning Forum
- a. S/054/00501/23 – Change of use, conversion of, extensions and alterations to the existing workshop to provide an annexe – Westmead, West Fen Drainside, Frithville/
 - b. Report on any Planning Application information/decisions
- No other planning applications have been received prior to this notice but any other issues regarding planning matters can be discussed by the parish councillors only but any items raised for decision will appear on the agenda of the next meeting.*
- 16. Correspondence**
- Comments and discussion on any correspondence received*
- 17. Any other matters for discussion only**
- Any other matters that the Parish Councillors **only** would like to discuss that have not previously been reviewed but any items raised for decision will appear on the agenda of the next meeting.*
- 18. Date of next meeting**
- The date of the next meeting as previously scheduled is Tuesday 11th July 2023